

Training objective

Leafcasting is a technical paper infill and repair process which repairs and strengthens damaged papers. Due to the nature of the objects that are subject to this treatment, it is important that conservators, bookbinders, and other conservation professionals who would like to leafcast are well prepared and informed. Our training session aims to offer a complete overview of the leafcasting process using the PEL-caster leafcasting machine. The training includes which materials are used and a demonstration of the full process enabling students to begin leafcasting on their own machines.

Your course tutor, Lorraine Finch:

Lorraine trained at Camberwell College of Arts, gaining an MA in Conservation specialising in the conservation of archive material. She has worked as a Project Conservator at the University of Southampton. She has been Head of Archives Conservation at the Shakespeare Birthplace Trust, and Head of Paper Conservation at the National Army Museum. Lorraine is one of the world's leading experts on leafcasting and has many years experience in teaching the process.

Session Duration - 3 hours with a 15-minute break.



What does the session involve?

The 3-hour session covers the leafcasting process from start to finish using the PEL-caster leafcasting machine.

- What tools and materials you will require
- Preparation of the materials require for leafcasting
- Discussion of pulp selection for leafcasting
- Preparation of the object for leafcasting
- Preparing the leafcasser
- Leafcasting the object
- Final steps to the object after leafcasting
- Q&A session

Booking your training - Simply book online, and we will contact you to arrange the session. Training sessions can be booked as much as 6 months in advance, but no fewer than 28 days after processing an order online. We will endeavour to hold the session at a time and date which is most convenient for you, this will be subject to availability. If you require a specific date and time, please contact us first to confirm. Please be aware that training must take place during UK office hours of 8.30am and 5pm.

Requirements for participation - PC with monitor (a larger monitor is preferential) connected to a stable broadband internet

connection, access to Skype software and a live Skype account, webcam, microphone and speakers. There is no limit to the number of people who can take part in the session but the call will be made to a single contact only, no group or conference calls. Training is conducted completely

Terms and Conditions:

Cancellation: If you wish to cancel the training session, this may be done with a full refund if you notify us in writing at least 28 working days before the session is due to take place. If you cancel the training session 7 to 27 working days before the session, a 50% refund will be made. No reimbursement will be made for cancellations made less than 7 days from booked date. We may be able to reorganise a booked training session, The first change of date is free of charge, provided it is requested no less than 28 days before the booked session. Subsequent changes, or those requested between 7-14 days prior to the session may attract an admin fee of £70 for each change. We cannot change bookings with less than 7-days notice. Unforeseen circumstances may require us to cancel a session, you will be given as much notice as possible and either a free transfer to another date or a full refund.

Intellectual Property: All present and future intellectual property rights created in the session, or as a result of the session, remain the property of Lorraine Finch. You are authorised to record the session for your use only, any publishing of the content of the call is strictly prohibited and will constitute an infringement of the copyright and other intellectual property rights of Preservation Equipment Ltd.

General: Online attendance by a delegate on our leafcasting session does not provide a guarantee of performance, quality, workmanship or status of the delegate. It is the delegate's responsibility to source the correct equipment for the session, failure to ensure the correct equipment is available may lead to a cancelled session.